

Exhibitor Details



Exhibit Space Details

Booth Specifications

- 10' x 10' floor space
- 8' high backdrop (blue)
- 3' high side curtain (blue)
- One (1) table (6' x 1½' surface area)
- Two (2) chairs
- One electrical connection included (15 amp)

Included Extras

- Publication of profile in the participant catalogues and online
- Possibility to receive meeting requests from participants
- Participation for two persons, including: welcome reception with keynote speaker Malcom Gladwell, two (2) networking breakfasts, two (2) business luncheons, gala dinner, Friday closing reception, local transportation to and from official Centrallia events (pick-up and drop-off at official Centrallia partner hotel(s) only, airport shuttles not included)

Hours of operation

Date	Ingress (Move-In)	Hour of operation		Egress (Move-Out)
Wednesday, October 10, 2012	12:00 PM to 4:00 PM*	5:00 PM	9:00 PM	
Thursday, October 11, 2012		8:00 AM	5:00 PM	
Friday, October 12, 2012		8:00 AM	3:00 PM	4:30 PM to 7:00 PM

***Note:** all booths must be installed by 4:00 pm as Wednesday reception will be held in the exhibit area.

Cost

\$2,995 CAD (plus 5% GST) ; register online at www.Centrallia.com; *cheques made payable to ANIM*

Display Contractor

We are utilizing the services of Central Display Ltd. for our exhibition. They are your contact for extra tables, chairs, display material, or for pre-show on-site storage. All exhibitors should receive a display rental order form and a drayage order form electronically. We encourage all conference exhibitors to utilize the drayage services (pre-show storage and materials handling) of Central Display, as there are no storage facilities available within the Winnipeg Convention Centre.

Please contact Central Display for further information: **Central Display Ltd., Unit 7-850 Marion Street, Winnipeg, Manitoba, Canada, R2J 0K4, Telephone (204) 237-3367, Fax (204) 235-1063, Email central@centraldisplay.ca**

Additional Electricity: Exhibitors should forward requests for electrical to: **Mary Fehr – Event Services, Winnipeg Convention Centre, 375 York Avenue, Winnipeg, Manitoba, Canada, R3C 3J3, Telephone (204) 957-4538, Fax (204) 957-4576**

Exhibitor Liability Insurance

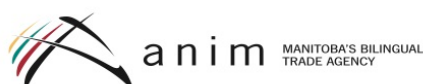
Exhibitors must provide the Event Organizers with a Certificate of Insurance issued by their insurance agent/broker (this certificate is generally available at no cost). The certificate must show that the Exhibitor has General Liability insurance for no less than \$1,000,000. The following information in bold must be stated on the Certificate of Insurance :

Event organizer: Centrallia 2012 c/o ANIM 300 – 219, Provencher Blvd. Winnipeg, Manitoba, Canada R2H 0G4	Dates between move-in and move-out: October 10-12, 2012	Location of event: Winnipeg Convention Centre 375 York Avenue
Show that the insurance is third party liability insurance for a minimum of \$1,000,000.		

This certificate must state the above information to be valid. Please send this information to your insurance broker if necessary.

Exhibitors agree to all conditions as listed on the reverse page. Rental is for a single exhibitor only and may not be transferred or sublet. Exhibitors will supply proof of insurance three (3) weeks prior to the event. Exhibitors understand that locations are on first come first served basis, and adjustments may be made to provide maximum utilization of hall space.

Lead Partner



Collaborating Partner



Partners



Centrallia 2012 Terms and Conditions

1. Exhibitors will be required to abide by all rules and regulations as established by ANIM (herein called Management).
2. Management reserves the right to reject or prohibit exhibits, or exhibitors whom Management considers do not meet the goals of Centrallia, or to relocate exhibitors when in Management's opinion such moves are necessary to maintain the quality, traffic flow, character and good order of the show. Exhibitor agrees to abide by all rules adopted by Management, and that Management shall have the final decision in adopting any rules and regulations deemed necessary prior to, during and after the show.
3. Exhibit space may not be transferred or sublet without the written permission of Management.
4. Exhibits must be wholly contained within the exhibit space. Sales activity, demonstrations and distribution of any printed matter, souvenirs, or any other materials shall be confined to exhibitor's booth.
5. Exhibit space must be paid in full upon booth reservation.
6. Exhibitors are not permitted to supply or sell food or beverages within the exhibit space.
7. The exhibitor shall not conduct him/herself, or operate any equipment at a level of sound that is determined at the sole discretion of Management to be detrimental to the welfare of the show or other exhibitors.
8. The exhibitor agrees that no display may be dismantled or goods removed during the entire show run, and must remain intact until closing on the last day. Exhibitor also agrees to remove their exhibit, equipment and apparatus from the show building by final move-out time, or in failing to do so, agrees to pay all such additional costs as may be incurred.
9. The exhibitor agrees to comply with all applicable privacy laws, including the Personal Information and Electronic Documents Act (Canada, the "Privacy Laws") and particularly in respect to any personal information about an identifiable individual collected, used or disclosed during or in connection with the show.
10. Reasonable security shall be provided at all times on the show premises, primarily to assure public safety. Exhibitor's property shall be placed on display at its own risk and Management assumes no liability for loss or damage thereto. The exhibitor shall assume all responsibility for loss or damage to his property due to theft, fire, flood or any other cause beyond the control of Management.
11. The exhibitor agrees to indemnify and save Management and any of its agents, partners, employees or sponsors, harmless from any damage, liability, claim, cost or expense (including legal fees) whatsoever arising from any injury or damage to said exhibitor, their agents, employees or invitee, or to other exhibitors or their property, and/or from any breach by said exhibitor, their agents or employees of any applicable Privacy Laws. Exhibitors shall be liable for any damages to the building or furniture and fixtures contained therein, or the approaches and entrances therein, or the approaches and entrances thereto, by virtue of the terms of this agreement.
12. In the event the building should be destroyed by fire or the elements, or if any other circumstances whatsoever should occur which might make it impossible for Management to permit exhibitors to occupy the premises or if the show is cancelled, the exhibitor shall pay for space only for the period the space was or could have been occupied, and Management will in no way be responsible for any claims or damage which might arise in consequence thereof.
13. Exhibits must comply with fire regulations. All display materials must be fireproof.
14. The sale of articles is prohibited unless articles bear the label of a recognized testing laboratory, such as C.S.A., C.G.A., or U.L. of C. or has been locally approved by the Minister having jurisdiction, and must abide by all copyright and trademark laws as they may apply. In Manitoba, contact the Department of Labour, or the Canadian Standards Association at (204) 632-6633.
15. Management reserves the right to appoint all show services, and will make all information available to exhibitors. Such items as carpets, furniture, etc. may be rented from display contractors. **SUCH ITEMS ARE NOT COVERED BY THIS CONTRACT.**
16. This contract may be cancelled at the discretion of either party. However, no refunds will be made after September 21st, 2012.